

**Minnick Family Cemetery Association
Meeting Minutes
April 22, 2017**

Members present:

Cyndy Graham
Karrie Harris
Mark Hutchinson
Tammy Hutchinson
Tom Minnick
Connie Pena
Hap Swensen
Rachael Wilkins

The annual meeting of the Minnick Family Cemetery Association was held on April 22, 2017.

Mark Hutchinson called the meeting to order.

Tom Minnick opened with prayer.

Rachael Wilkins read the minutes from the 2015 meeting. Tom Minnick moved to have the minutes approved as written. Hap Swensen seconded. The motion passed.

Rachael Wilkins read the minutes from the 2016 meeting. Tammy Hutchinson moved to have the minutes approved as passed. Tom Minnick seconded. The motion passed.

Cyndy Graham offered a review of the Treasury Reports for 2015 and 2016. Rachael Wilkins moved to accept the Treasury Reports as given. Tammy Hutchinson seconded. The motion passed.

OPEN ISSUES

Tom Minnick presented a review of the status of cemetery maintenance:

- Basic maintenance is being done by Tom Minnick & David Wilkins
- Fence: no signs of vandalism or trespassing
- Pile of dirt/debris: Tom will get an estimate on dirt removal this week
- Dead tree in the southwest corner: discussion was held and the preference is not to have to pay for removal. Mark Hutchinson will check with Baptist Chainsaw Team to see if they can help.
- Cleaning headstones: Tom Minnick has a method he thinks might work. Cyndy Graham suggested a work day schedule.

Cyndy Graham moved to accept the report as given. Hap Swensen seconded. The motion passed.

Tom Minnick presented a review of status of plot charting. Tom consulted with Beck Funeral Home and determined that there must be 3.5 feet between the center of one grave and the start of the next. The next step is to measure how/where graves can be placed. Hap Swensen moved to accept the report as presented. Rachael Wilkins seconded. The motion passed.

There was a review of the status of the placement of Jack Minnick's tractor on cemetery property. The tractor is currently on the property of John & Ashley Norton. Discussion was to have a concrete slab placed under the trees in the back of the property outside the current fence line. There are not graves there and no parking there during funerals. Cyndy Graham agreed to manage this project throughout the summer and fall.. Discussion was held to hire a forklift to set the tractor on the slab, chain it to the slab and place a small fence around the tractor with a sign indicated the historical significance of the tractor to the property. Recommendations included King Architecture and Viking Fence. Cyndy requested any suggestions for the concrete portion of the project be emailed to her. Rachael Wilkins moved to have these plans accepted as presented. Hap Swensen seconded. The motion passed.

ELECTION OF OFFICERS

Rachael Wilkins nominated Hap Swensen for Vice-President. Tom Minnick seconded. Hap was elected as Vice-President. All other officers remain in place. They include:

President: Mark Hutchinson
Secretary: Rachael Wilkins
Treasurer: Cyndy Graham
Custodian: Tom Minnick

NEW BUSINESS

Discussion was held to schedule a work day for May 27, 2017 to trim trees, clean headstones, etc., followed by lunch. Tammy Hutchinson moved to accept this proposal as planned. Rachael Wilkins seconded. The motion passed.

Hap Swensen moved to adjourn the meeting. Tammy Hutchinson seconded. The motion passed.